



SOUTHWEST OKLAHOMA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

SORTPO
Technical Committee Minutes
September 20, 2018
10:00 a.m.

Western Technology Center
Adult Education Bldg 621 Sooner Dr.
Burns Flat, OK 73624

Red River Technology Center
JDM Business Center, Rm B113
Duncan, OK 73533

Technical Committee Members	P/A	Technical Committee Members	P/A
Bryce Bohot	A	Jim Mason	P
Danny Britton	P	Kevin Ouellette	P
Elesia Church	P	John Sheppard	P
Becky Cockrell	P	Cole Vonfeldt	A
Lee Litterell	P	Basil Weatherly	A
		Tom Zigler	P

Representing SORTPO:

Julie Sanders, Consultant
 Braden Cale, ODOT SORTPO Coordinator
 Amy Crowe, SWODA accountant

1. Call to Order:

Meeting called to order by Becky Cockrell, SORTPO Director

2. Roll Call – Introductions:

Becky Cockrell, SORTPO Director - quorum declared

3. Introduction of Guests

Mike Dixon, ASOCG – Transportation and CED Planner.

4. Approval of Minutes:

Motion to approve meeting minutes for the August 16, 2018 was made by John Sheppard and second by Kevin Ouellette.
 Motion Passed

5. Discuss and recommend approval to the SORTPO Policy Board the FFY 2017-2018 Joint Certification statement to ODOT for SORTPO the regional transportation planning process.

- This is an annual certification statement that is required by ODOT; which summaries the activity and accomplishments of SORTPO throughout the grant year.

Motion to approve recommending the approval of the FY 2017-2018 Joint Certification statement to the SORTPO Policy Board was made by Tom Zigler and second by Elesia Church.
 Motion Passed

6. Discuss and recommend to the SORTPO Policy Board endorsement of the FFY 2018-2019 State Planning & Research (SRP) funding agreement between SWODA Board of Trustees and the Oklahoma Department of Transportation.

- SWODA Board of Trustees approved this agreement on September 11th, 2018 board meeting.

Motion to approve recommending to the SORTPO Policy Board the endorsement of the FY2018-2019 State Planning & Research (SRP) agreement between SWODA Board of Trustees and the Oklahoma Department of Transportation was made by Lee Litterell and second by Jim Mason.

Motion Passed

7. Discuss and recommend to the SORTPO Policy Board endorsement of the contract between SWODA Board of Trustees and Julie Sanders, Consultant for transportation planning services for the FFY 2018-2019.

- SWODA Board of Trustees approved this contract on September 11th, 2018 board meeting.
- This contract covers the work over Caddo and Comanche Counties for FY19.

Motion to approve recommending to the SORTPO Policy Board the endorsement of Julie Sanders Consultant contract for transportation planning services for FFY2018-2019 was made by John Sheppard and second by Elesia Church.

Motion Passed

8. Discuss and recommend to the SORTPO Policy Board adoption of a Resolution approving the FFY 2018- 2019 Program Work Plan (PWP).

- Line to be removed on page 4, 6th bullet point under Tasks paragraph, (proof reading note)
- Add slash mark on page 7, first table, first product – Develop Traffic Analysis Zone / Consultant

Motion to approve the recommendation to the SORTPO Policy Board on the adoption of a Resolution approving the FFY 2018 -2019 Program Work Plan (PWP) with the two corrections mentioned above was made by Jim Mason and second by Danny Britton.

Motion Passed

9. Discuss and provide comments for the LRTP's listed in 9-A-B and forward comments to the SORTPO Policy Board.

- A) 2040 Grady County
- B) 2040 McClain County

- Julie Sanders has finished the final review of the TAZ maps with Landlock and ODOT; and should receive actual final TAZ maps soon.

10. Discuss, consider and recommending to the SORTPO Policy Board public review and comment period for (October 1- October 30, 2018) for the LRTP's listed in 10 A-B.

- A) 2040 Grady Co
- B) 2040 McClain County

- Public Review and comment period follows the PPP process; which was approved by ODOT and is standard practice for all of SORPTO county plans.

Motion to approve recommending to the SORTPO Policy Board the public review and comment period of October 1st – October 30th, 2018 for Grady and McClain Counties was made by John Sheppard and second by Tom Zigler.

Motion Passed

11. Discuss and consider recommending to the SORTPO Policy Board to send a letter of support for City of Comanche TAP project.

Motion to approve recommending to the SORTPO Policy Board to send a letter of support for City of Comanche TAP Project was made by Lee Litterell and second by Elesia Church.

Motion Passed

12. Old Business

No discussion at this meeting

13. New Business

No discussion at this meeting

14. Reports and Comments

- Julie Sanders – made the board members aware of the ODOT grants now available for applications thru the ODOT website. (ODOT 8 year Construction Plan FFY 2019-2026, ODOT Asset Preservation Program, CIRB)
- Becky Cockrell – reminded the board members of the STEP Workshop that is being held on September 26, 2018 at Elk City Convention Center from 9am – 4:30pm.

15. Adjourn

Motion to adjourn the SORTPO Technical Committee meeting on September 20th, 2018 was made by Lee Litterell and second by Jim Mason.

Motion Passed

ATTEST:

(Chairman)