



SOUTHWEST OKLAHOMA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

SORTPO Policy Board Minutes June 27, 2019 10:00 a.m.

**Western Technology Center
Adult Education Bldg, Assembly Rm 2
Burns Flat, OK 73624**

**Red River Technology Center
JDM Business Center, Rm B112
Duncan, OK 73533**

Policy Board Members	P/A	Policy Board Members	P/A
Brent Almquist / Michael Clanton	P	Heather Harding	P
Anita Archer	P	Lyle Miller	P
Tim Bingham	P	Cendie Newman	P
Kevin Bloss	A	Lyle Roggow	P
Dale Bunn	P	Sandy Settle	P
Kirk Butler	P	Mark Skiles	P
Jerry Dean	P	Clark Southard	P
Jay Earp	A	Bill Spurlock	A
Shawn Freie	P	Dale Winkler	A
Debora Glasgow	P	Tom Zigler	P

P/A=PRESENT/ABSENT

Representing SORTPO:

- Carol Bingham, SORPTO Director
- Stephanie Haworth, SWODA
- Amy Crowe, SWODA
- Julie Sanders, SORTPO Consultant
- Adam Gentis, RTPO Coordinator ODOT

1. Call to Order:
Meeting called to order by Chairman Lyle Miller.

2. Roll Call – Introductions:
Carol Bingham, SORPTO Director – quorum declared.

3. Introduction of Guests:
Steve Berry, TSET Healthy Living Program
Christopher Morgan, TSET Healthy Living Program
Danny Wilson-ODOT Division #7

4. Approval of Minutes:

- Motion to approve meeting minutes from April 25th, 2019 Policy Board meeting was made by Kirk Butler and second by Heather Harding.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Brent Almquist /Michael Clanton	Yes	Heather Harding	Yes
Anita Archer	Yes	Lyle Miller	Yes
Tim Bingham	Yes	Cendie Newman	Yes
Kevin Bloss	Absent	Lyle Roggow	Yes
Dale Bunn	Yes	Sandy Settle	Yes
Kirk Butler	Yes	Mark Skiles	Yes
Jerry Dean	Yes	Clark Southard	Yes
Jay Earp	Absent	Bill Spurlock	Absent
Shawn Freie	Yes	Dale Winkler	Absent
Debora Glasgow	Yes	Tom Zigler	Yes

Motion passed.

5. Election of Vice-Chair:

- Debora Glasgow nominated and made a motion to appoint Clark Southard to Vice-Chair of the SORTPO Policy Board, motion was second by Jerry Dean.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Brent Almquist /Michael Clanton	Yes	Heather Harding	Yes
Anita Archer	Yes	Lyle Miller	Yes
Tim Bingham	Yes	Cendie Newman	Yes
Kevin Bloss	Absent	Lyle Roggow	Yes
Dale Bunn	Yes	Sandy Settle	Yes
Kirk Butler	Yes	Mark Skiles	Yes
Jerry Dean	Yes	Clark Southard	No
Jay Earp	Absent	Bill Spurlock	Absent
Shawn Freie	Yes	Dale Winkler	Absent
Debora Glasgow	Yes	Tom Zigler	Yes

Motion passed.

6. Discuss and consider comments submitted by the SORTPO Technical Committee:

A. 2040 Caddo County LRTP

Caddo Plan Recommendations from Technical Committee:

- Page 8 Goal #3; item 4. Add an “s” after “airport”
- Page 8 Goal #4 add an “s” on “improvement”
- Chap 2; 1st paragraph; line 7 History, 4th line words are run together
- Chap 2: 1st paragraph; line 7 Put an “.” After....counties This land was former.....
- Chap 2: 1st paragraph; line 7 “halt stop” suggest use one or the other, not both
- Page 13; Goal 3 Strategy 4 & 9 – word change
- Page 14; Goal 4 Strategy 1 – word change
- Page 14; Goal 7 Strategy 9-12 – word change
- Page 15 Key Issues – issue deleted
- Page 34 Public Safety Issues-collisions-word change
- Tables/Appendix Finish
- Recommendation to approve the Caddo LRTP; 30 day public review July 1-July 30, 2019.

- Motion to approve Technical Committee’s recommended changes to the 2040 Caddo County LRTP was made by Clark Southard and second by Tom Zigler.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Brent Almquist /Michael Clanton	Yes	Heather Harding	Yes
Anita Archer	Yes	Lyle Miller	Yes
Tim Bingham	Yes	Cendie Newman	Yes
Kevin Bloss	Absent	Lyle Roggow	Yes
Dale Bunn	Yes	Sandy Settle	Yes
Kirk Butler	Yes	Mark Skiles	Yes
Jerry Dean	Yes	Clark Southard	Yes
Jay Earp	Absent	Bill Spurlock	Absent
Shawn Freie	Yes	Dale Winkler	Absent
Debora Glasgow	Yes	Tom Zigler	Yes

Motion passed.

B. 2040 Comanche County LRTP

Comanche Plan Recommendations from Technical Committee:

- Chap 2; US Highway signage in Wildlife Refuge
 - Recommendation to move 30 day public review period to August 1 –August 30, 2019 due to lack of survey results; at the time only 19 surveys were completed.
- Motion to approve Technical Committee’s recommended changes to the 2040 Comanche County LRTP was made by Clark Southard and second by Debora Glasgow.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Brent Almquist /Michael Clanton	Yes	Heather Harding	Yes
Anita Archer	Yes	Lyle Miller	Yes
Tim Bingham	Yes	Cendie Newman	Yes
Kevin Bloss	Absent	Lyle Roggow	Yes
Dale Bunn	Yes	Sandy Settle	Yes
Kirk Butler	Yes	Mark Skiles	Yes
Jerry Dean	Yes	Clark Southard	Yes
Jay Earp	Absent	Bill Spurlock	Absent
Shawn Freie	Yes	Dale Winkler	Absent
Debora Glasgow	Yes	Tom Zigler	Yes

Motion passed.

7. Discuss and consider establishing a 30 day public review and comment period of July 1- July 30, 2019 for Caddo County LRTP:

- Motion to approve the recommended 30 day public review period of July 1 – July 30, 2019 for the 2040 Caddo County LRTP was made by Jerry Dean and second by Mark Skiles.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Brent Almquist /Michael Clanton	Yes	Heather Harding	Yes
Anita Archer	Yes	Lyle Miller	Yes
Tim Bingham	Yes	Cendie Newman	Yes
Kevin Bloss	Absent	Lyle Roggow	Yes
Dale Bunn	Yes	Sandy Settle	Yes
Kirk Butler	Yes	Mark Skiles	Yes
Jerry Dean	Yes	Clark Southard	Yes

Jay Earp	Absent	Bill Spurlock	Absent
Shawn Freie	Yes	Dale Winkler	Absent
Debora Glasgow	Yes	Tom Zigler	Yes

Motion passed.

8. Discuss and consider establishing a 30 day public review and comment period of August 1- August 30, 2019 for the 2040 Comanche County LRTP:

- o Comanche County LRTP is not ready for a 30 day review period because more survey data needs to be collected before plan can be reviewed.
- Motion to approve the recommended Comanche County LRTP 30 day public review period of August 1 – August 30, 2019 for the 2040 Comanche County LRTP was made by Heather Harding and second by Debora Glasgow.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Brent Almquist /Michael Clanton	Yes	Heather Harding	Yes
Anita Archer	Yes	Lyle Miller	Yes
Tim Bingham	Yes	Cendie Newman	Yes
Kevin Bloss	Absent	Lyle Roggow	Yes
Dale Bunn	Yes	Sandy Settle	Yes
Kirk Butler	Yes	Mark Skiles	Yes
Jerry Dean	Yes	Clark Southard	Yes
Jay Earp	Absent	Bill Spurlock	Absent
Shawn Freie	Yes	Dale Winkler	Absent
Debora Glasgow	Yes	Tom Zigler	Yes

Motion passed.

9. Old Business:

- No old business was discussed at this meeting.

10. New Business

- No new business was discussed at this meeting.

11. Reports and Comments

- Reminder of Special SORPTO Policy Board on July 25th, 2019 at 10am.
- Carol Bingham, SORTPO Director gave a quick report on the National Rural Transportation Conference she attended in June. Debora Glasgow, Executive Director of SWODA, Laura Chaney, ODOT and Adam Gentis, RTPO Coordinator ODOT, also attended. The conference was very well worth it, able to gather information on resources to find current data for SORPTO’s LRTPs, it was also helpful to learn how other states do their RTPOs and great for networking.
- Julie Sanders, SORPTO Consultant reminded everyone of how badly we are in need of survey data for the Comanche County LRTP; and how survey data needs to come from places and people outside of the Lawton metro area. Survey link will be sent out again to board members.

12. Adjourn

- Motion to adjourn the SORTPO Policy Meeting. Motion was made by Tim Bingham and second by Anita Archer.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
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Brent Almquist /Michael Clanton	Yes	Heather Harding	Yes
Anita Archer	Yes	Lyle Miller	Yes
Tim Bingham	Yes	Cendie Newman	Yes
Kevin Bloss	Absent	Lyle Roggow	Yes
Dale Bunn	Yes	Sandy Settle	Yes
Kirk Butler	Yes	Mark Skiles	Yes
Jerry Dean	Yes	Clark Southard	Yes
Jay Earp	Absent	Bill Spurlock	Absent
Shawn Freie	Yes	Dale Winkler	Absent
Debora Glasgow	Yes	Tom Zigler	Yes

Motion passed

ATTEST:

(Chairman)

(Secretary)