



**SOUTHWEST OKLAHOMA  
REGIONAL TRANSPORTATION  
PLANNING ORGANIZATION**

**SORTPO  
Policy Board Minutes  
SPECIAL MEETING**

**July 25, 2019  
10:00 a.m.**

**Western Technology Center  
Adult Education Bldg, Assembly Rm 2  
Burns Flat, OK 73624**

**Red River Technology Center  
JDM Business Center, Rm B112  
Duncan, OK 73533**

<b>Policy Board Members</b>	<b>P/A</b>	<b>Policy Board Members</b>	<b>P/A</b>
Brent Almquist	A	Heather Harding	P
Anita Archer	A	Lyle Miller	P
Tim Bingham	A	Cendie Newman	A
Kevin Bloss	P	Lyle Roggow	P
Dale Bunn	A	Sandy Settle	P
Kirk Butler	A	Mark Skiles	A
Jerry Dean	A	Clark Southard	P
Jay Earp	P	Bill Spurlock	P
Shawn Freie	A	Dale Winkler	P
Debora Glasgow	P	Tom Zigler	P

**P/A=PRESENT/ABSENT**

Representing SORTPO:

- Stephanie Haworth, SWODA
- Amy Crowe, SWODA
- Julie Sanders, SORTPO Consultant
- Adam Gentis, RTPO Coordinator ODOT

1. Call to Order:  
Meeting called to order by Chairman Lyle Miller.
2. Roll Call – Introductions:  
Chairman – quorum declared.
3. Introduction of Guests:  
No guest at this meeting

4. Approval of Minutes:

- Motion to approve meeting minutes from June 27, 2019 Policy Board meeting was made by Bill Spurlock and second by Clark Southard.

<b>Policy Board Members</b>	<b>Yes/No</b>	<b>Policy Board Members</b>	<b>Yes/No</b>
Brent Almquist	<b>Absent</b>	Heather Harding	<b>Yes</b>
Anita Archer	<b>Absent</b>	Lyle Miller	<b>Yes</b>
Tim Bingham	<b>Absent</b>	Cendie Newman	<b>Absent</b>
Kevin Bloss	<b>Yes</b>	Lyle Roggow	<b>Yes</b>
Dale Bunn	<b>Absent</b>	Sandy Settle	<b>Yes</b>
Kirk Butler	<b>Absent</b>	Mark Skiles	<b>Absent</b>
Jerry Dean	<b>Absent</b>	Clark Southard	<b>Yes</b>
Jay Earp	<b>Yes</b>	Bill Spurlock	<b>Yes</b>
Shawn Freie	<b>Absent</b>	Dale Winkler	<b>Yes</b>
Debora Glasgow	<b>Yes</b>	Tom Zigler	<b>Yes</b>

Motion passed.

5. Discuss the Technical Committee’s comments and take action on establishing a 30 day public review and comment period (August 1- August 30, 2019) for the 2040 Comanche County Long Range Transportation Plan.

- Julie Sanders – Survey data added
- Motion to accept newly added survey data to the 2040 Comanche County LRTP was made by Jay Earp and second by Kevin Bloss.

<b>Policy Board Members</b>	<b>Yes/No</b>	<b>Policy Board Members</b>	<b>Yes/No</b>
Brent Almquist	<b>Absent</b>	Heather Harding	<b>Yes</b>
Anita Archer	<b>Absent</b>	Lyle Miller	<b>Yes</b>
Tim Bingham	<b>Absent</b>	Cendie Newman	<b>Absent</b>
Kevin Bloss	<b>Yes</b>	Lyle Roggow	<b>Yes</b>
Dale Bunn	<b>Absent</b>	Sandy Settle	<b>Yes</b>
Kirk Butler	<b>Absent</b>	Mark Skiles	<b>Absent</b>
Jerry Dean	<b>Absent</b>	Clark Southard	<b>Yes</b>
Jay Earp	<b>Yes</b>	Bill Spurlock	<b>Yes</b>
Shawn Freie	<b>Absent</b>	Dale Winkler	<b>Yes</b>
Debora Glasgow	<b>Yes</b>	Tom Zigler	<b>Yes</b>

Motion passed.

6. Discuss the Technical Committee’s comments, provide comments and recommendations and take action on Amendment 1 to the thresholds of the Traffic Analysis Zones maps and tables for the following plans:

- A. 2036 Beckham County Long Range Transportation Plan
- B. 2035 Custer Long Range Transportation Plan
- C. 2040 Jackson County Long Range Transportation Plan

- Julie Sanders – Last group of LRTP needing amending due to ODOT change in population thresholds. TAZ now have small, medium and large population thresholds.
- Motion to Table Agenda Item #6 and move to August 22<sup>nd</sup>, 2019 SORTPO Policy Board Meeting Agenda; due to lack of time to review changes made to the LRTPs was made by Clark Southard and second by Bill Spurlock.

<b>Policy Board Members</b>	<b>Yes/No</b>	<b>Policy Board Members</b>	<b>Yes/No</b>
Brent Almquist	<b>Absent</b>	Heather Harding	<b>Yes</b>
Anita Archer	<b>Absent</b>	Lyle Miller	<b>Yes</b>
Tim Bingham	<b>Absent</b>	Cendie Newman	<b>Absent</b>
Kevin Bloss	<b>Yes</b>	Lyle Roggow	<b>Yes</b>
Dale Bunn	<b>Absent</b>	Sandy Settle	<b>Yes</b>
Kirk Butler	<b>Absent</b>	Mark Skiles	<b>Absent</b>
Jerry Dean	<b>Absent</b>	Clark Southard	<b>Yes</b>
Jay Earp	<b>Yes</b>	Bill Spurlock	<b>Yes</b>
Shawn Freie	<b>Absent</b>	Dale Winkler	<b>Yes</b>
Debora Glasgow	<b>Yes</b>	Tom Zigler	<b>Yes</b>

Motion passed.

7. Discuss the Technical Committee’s comments, provide comments and recommendations to staff and take action on establishing a 30 day public review and comment period (August 1 – August 30, 2019) on Amendment 1 to the Traffic Analysis Zones maps and tables following plans:

- A.2036 Beckham County Long Range Transportation Plan
- B.2035 Custer Long Range Transportation Plan
- C.2040 Jackson County Long Range Transportation Plan

- Motion to Table Agenda Item #7 and move to August 22<sup>nd</sup>, 2019 SORTPO Policy Board Meeting Agenda; due to lack of time to review changes made to the LRTPs was made by Clark Southard and second by Bill Spurlock.

<b>Policy Board Members</b>	<b>Yes/No</b>	<b>Policy Board Members</b>	<b>Yes/No</b>
Brent Almquist	<b>Absent</b>	Heather Harding	<b>Yes</b>
Anita Archer	<b>Absent</b>	Lyle Miller	<b>Yes</b>
Tim Bingham	<b>Absent</b>	Cendie Newman	<b>Absent</b>
Kevin Bloss	<b>Yes</b>	Lyle Roggow	<b>Yes</b>
Dale Bunn	<b>Absent</b>	Sandy Settle	<b>Yes</b>
Kirk Butler	<b>Absent</b>	Mark Skiles	<b>Absent</b>
Jerry Dean	<b>Absent</b>	Clark Southard	<b>Yes</b>
Jay Earp	<b>Yes</b>	Bill Spurlock	<b>Yes</b>
Shawn Freie	<b>Absent</b>	Dale Winkler	<b>Yes</b>
Debora Glasgow	<b>Yes</b>	Tom Zigler	<b>Yes</b>

Motion passed.

8. Discuss the Technical Committee’s comments, provide comments and recommendations to staff that the draft FFY 2020 Planning Work Program (PWP) be forwarded to ODOT

- Advised by ODOT not to approve the PWP yet due to funding has not been finalized by the state just yet.
- A review is needed only on the tasks outlined under each element and discussed upon with any questions.
- PWP is due to ODOT by August 1<sup>st</sup>, 2019 but ODOT is not expected to accept due to funding numbers not set.
- No motion was made.

9. Old Business:

- No old business was discussed at this meeting.

10. New Business

- No new business was discussed at this meeting.

11. Reports and Comments

- Debora Glasgow, Executive Director of SWODA announced changes among SWODA staff. Carol Bingham has been moved to work on a newly funded grant program that SWODA has been awarded. Furthermore, Julie Sanders has accepted the SORTPO position at SWODA. Julie Sanders will no longer be the SORTPO consultant; she will be a SWODA employee as of August 2019. Many Board members expressed their approval of the SORTPO staff changes.
- Adam Gentis, SORTPO ODOT Coordinator reached out for some help on getting survey feedback from Harmon County on ODOT’s Statewide LRTP. Survey has been emailed out and only takes a few minutes to complete, but it is highly valuable to ODOT’s statewide LRTP. Many board members took note and will reach out to Harmon County affiliates.

12. Adjourn

- Motion to adjourn the SORTPO Policy Meeting. Motion was made by Bill Spurlock and second by Clark Southard.

<b>Policy Board Members</b>	<b>Yes/No</b>	<b>Policy Board Members</b>	<b>Yes/No</b>
Brent Almquist	<b>Absent</b>	Heather Harding	<b>Yes</b>
Anita Archer	<b>Absent</b>	Lyle Miller	<b>Yes</b>
Tim Bingham	<b>Absent</b>	Cendie Newman	<b>Absent</b>
Kevin Bloss	<b>Yes</b>	Lyle Roggow	<b>Yes</b>
Dale Bunn	<b>Absent</b>	Sandy Settle	<b>Yes</b>
Kirk Butler	<b>Absent</b>	Mark Skiles	<b>Absent</b>
Jerry Dean	<b>Absent</b>	Clark Southard	<b>Yes</b>
Jay Earp	<b>Yes</b>	Bill Spurlock	<b>Yes</b>
Shawn Freie	<b>Absent</b>	Dale Winkler	<b>Yes</b>
Debora Glasgow	<b>Yes</b>	Tom Zigler	<b>Yes</b>

Motion passed

ATTEST:

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_  
(Secretary)