



SOUTHWEST OKLAHOMA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

SORTPO Transportation Policy Board Meeting Agenda March 24, 2022 10:00 a.m.

**SWODA Building
420 Sooner Dr.
Burns Flat, OK 73624
580-562-4882**

**ASCOG
Conference Room, 804 W. Main St.
Duncan, OK 73533
580-736-7971**

Policy Board Members	Location/ Virtual	Attendance A/P	Policy Board Members	Location/ Virtual	Attendance A/P
Almquist, Brent	Burns Flat		Archer, Anita	Burns Flat	
Barry, Ed	Burns Flat		Bingham, Tim	Burns Flat	
Bunn, Dale	Duncan		Butler, Kirk	Burns Flat	
Earp, Jay	Duncan		Freie, Shawn	Duncan	
Glasgow, Debora	Burns Flat		Harding, Heather	Burns Flat	
Miller, Lyle	Burns Flat		Newman, Cendie	Burns Flat	
Roggow, Lyle	Duncan		Southard, Clark	Duncan	
Winkler, Dale	Duncan		Zigler, Tom	Duncan	

1. Call to Order.

2. Roll Call.

3. Introduction of Guests.

New Business

4. Election of the Chairman and Vice Chairman.

5. Approval of the minutes for the August 21, 2021 meeting, September 23, 2021 and special meeting September 28, 2021. (pg. 1-13)

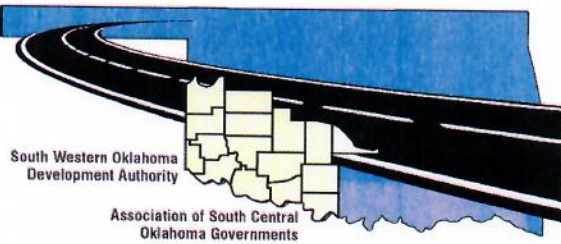
6. Discuss and consider approving the submitted SPR Mini Transportation Planning Grant applications. (pg. 14-43)

7. Discuss, provide guidance and/or recommendations to staff for the Regional Transportation Plan: Southwest Oklahoma Moving People and Goods 2043 population and employment projections. (pg. 44-46)

8. Discuss and provide comments to staff on proposed trends/issues for the Regional Transportation Plan: Southwest Oklahoma Moving People and Goods. (pg. 47-48)

9. Discuss and provide comments to staff on the survey to support the Regional Transportation Plan: Southwest Oklahoma Moving People and Goods. (pg.49-52)
10. Discuss and provide comments to staff on the Draft RTPO Designation Application. (pg. 53-58)
11. Reports and Comments.
 - a. ODOT news.
 - b. ASCOG news.
 - c. SWODA news.
 - d. SORTPO news.
12. Adjourn.

Notice of this meeting was made to Washita County Clerk by annual posting and this agenda was visibly displayed on the front door of the SWODA office at 420 Sooner Dr., Burns Flat, OK and ASCOG office at 802 W. Main Street, Duncan, OK on March 21st at 8:00 a.m. If individual with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting, notification to SWODA Director of Transportation at (580)-562-4885 at least 48 hours prior to the scheduled meeting is encouraged to make necessary accommodations. Southwest Oklahoma Regional Transportation Planning Organization (SORTPO) may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for LEP individual are not necessary accommodation.



SOUTHWEST OKLAHOMA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

SORTPO
Policy Board Minutes
August 26, 2021-Amended
10:00 a.m.

SWODA Conference Room
420 Sooner Drive
Burns Flat, OK 73624
580-562-4882

ASCOG
Conference Room, 804 W. Main St.
Duncan, OK 73533
580-736-7971

Policy Board Members	P/A	Policy Board Members	P/A
Almquist, Brent	A	Glasgow, Debora	P
Archer, Anita	P	Harding, Heather	A
Barry, Ed	P	Miller, Lyle	P
Bingham, Tim	A	Newman, Cendie	P
Bunn, Dale	P	Roggow, Lyle	A
Butler, Kirk	P	Southard, Clark	A
Earp, Jay	A	Spurlock, Bill	P
Freie, Shawn	P	Winkler, Dale	P
		Zigler, Tom	P

P/A=PRESENT/ABSENT

- Call to Order:**
Meeting called to order by Chairman Lyle Miller.
- Roll Call:**
Elesia Church, SWODA - Chairman declared quorum.
- Guests:**
Laura Chaney, Acting RTPO Coordinator ODOT
Julie Sanders, Director of Transportation, SORTPO
- Approval of Minutes:**
 - Motion to approve SORTPO Policy Board meeting minutes from May 27, 2021 was made by Bill Spurlock and second by Tom Zigler.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent

Butler, Kirk	Yes	Southard, Clark	Absent
Earp, Jay	Absent	Spurlock, Bill	Yes
Freie, Shawn	Yes	Winkler, Dale	Yes
		Zigler, Tom	Yes

Motion passed.

5. Old Business:

No Old Business.

6. Discuss and adopt Resolution 2021-2 approving Amendment #1 to the FFY 2021 Planning Work Program (PWP).

Adopt Resolution 2021-2 approving Amendment #1 to the FFY 2021 Planning Work Program (PWP) with changes to Element numbers from 1 and 4 to Element numbers 4 and 5.

- Motion to adopt Resolution 2021-2 approving Amendment #1 to the FFY2021 Planning Work Program (PWP) with changes to Element number from 1 and 4 to element number 4 and 5 was made by Kirk Butler and second by Deborah Glasgow.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Abstain	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Absent
Earp, Jay	Absent	Spurlock, Bill	Yes
Freie, Shawn	Yes	Winkler, Dale	Yes
		Zigler, Tom	Yes

Motion passed.

7. Discuss and consider approval of the SPR transportation mini planning grants to be approved for the municipalities of Anadarko, Chickasha, and Duncan and that ASCOG develop subrecipient agreements between ASCOG and these municipalities.

- Motion to approve mini planning grants for municipalities of Anadarko, Chickasha at \$36,000.00 vs \$37,500.00, and Duncan and that ASCOG develop subrecipient agreements between ASCOG and these municipalities was made by Tom Zigler and second by Ed Barry.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent

Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Absent
Earp, Jay	Absent	Spurlock, Bill	Yes
Freie, Shawn	Yes	Winkler, Dale	Yes
		Zigler, Tom	Yes

Motion Passed

8. Discuss and approve the Short-Range Transportation Planning Grant Application and Procedures.

- Motion to table the Short-Range Transportation Planning Grant Application and Procedures was made by Anita Archer and second by Shawn Freie.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Absent
Earp, Jay	Absent	Spurlock, Bill	Yes
Freie, Shawn	Yes	Winkler, Dale	Yes
		Zigler, Tom	Yes

Motion Passed

9. New Business:
No New Business.

10. Reports and Comments

- Reports from members-Bill Spurlock is retiring from the Policy Board.
- ODOT news-Laura Chaney reporting that Adam Gentis is no longer with ODOT and they are looking for his replacement. ODOT is going through modernization and other than this it is business as usual.
- ASCOG news-Tom Zigler-ASCOG has a new Executive Director Perry Brinegar. Business as usual.
- SWODA news-CENA Applications and REAP applications are open. Aging Services working with the state and State Aging Services for new food service provider for 5 meal sites in SWODA region and all meal sites in the panhandle. Michael Ryburn and Lisa Church are working on ARPA funding and EDA grant opportunities.
- Staff news – Julie Sanders- 2020 Census numbers are starting to come out in Excel spreadsheet format. Maps for our region are becoming available.

Redistricting maps that were approved by legislature are having to be edited due to major changes in urban numbers. Infrastructure bill that was approved by Senate and that has been sent to the House has increases in TAP funding and Safe Routes to School funding—availability of this funding will be a few years down the road. Cities of Ryan, Bray, Comanche, and Duncan participated with Community Design and State Department of Health on Certified Healthy Communities grant process. Initial webinars have been completed and follow-up and review webinars are to come. Interactive Living Map for SORTPO Website is well underway and will be available for both Policy Board and Tech Committee review by the middle of September.

11. Adjourn.

- Motion to adjourn the August 26, 2021 SORTPO Policy Board meeting was made by Anita Archer and second by Kirk Butler.

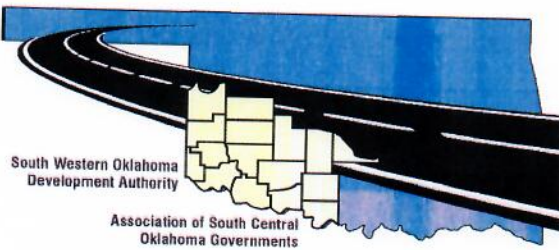
Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Absent
Earp, Jay	Absent	Spurlock, Bill	Yes
Freie, Shawn	Yes	Winkler, Dale	Yes
		Zigler, Tom	Yes

Motion Passed

ATTEST:

(Chairman)

(Secretary)



SOUTHWEST OKLAHOMA REGIONAL TRANSPORTATION PLANNING ORGANIZATION

**SORTPO
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September 23, 2021
10:00 a.m.**

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Policy Board Members	P/A	Policy Board Members	P/A
Almquist, Brent	A	Glasgow, Debora	P
Archer, Anita	P	Harding, Heather	A
Barry, Ed	P	Miller, Lyle	P
Bingham, Tim	A	Newman, Cendie	P
Bunn, Dale	P	Roggow, Lyle	A
Butler, Kirk	P	Southard, Clark	P
Earp, Jay	A	Winkler, Dale	A
Freie, Shawn	A	Zigler, Tom	P

P/A=PRESENT/ABSENT

- Call to Order:
Meeting called to order by Chairman Lyle Miller.
- Roll Call:
Elesia Church, SWODA - Chairman declared quorum.
- Guests:
Shelby Templin, ODOT
Julie Sanders, Director of Transportation, SORTPO
Perry Brinegar, Executive Director ASCOG
- Approval of Minutes:
 - Motion to table SORTPO Policy Board meeting minutes from August 26, 2021 until corrected, was made by Anita Archer and second by Kirk Butler.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion passed.

5. Old Business:

- Discuss and approve the SPR Short-Range Transportation Planning Grant Application Scoring.
- Motion to approve the SPR Short-Range Transportation Planning Grant Application Scoring was made by Kirk Butler and second by Clark Southard.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion passed.

6. Discuss and approve the annual Joint Certification Statement and authorize the SORTPO Chairman to execute.

- Motion to approve the annual Joint Certification Statement and authorize the SORTPO Chairman to execute by Clark Southard and second by Tom Zigler.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion passed.

7. Discuss and endorse the Federal Fiscal Year (FFY) 2022 Annual State Planning and Research funding agreement between the South Western Oklahoma Development Authority (SWODA) and Oklahoma Department of Transportation (ODOT).

- Motion to endorse the FFY 2022 Annual State Planning & Research funding agreement between the South Western Oklahoma Development Authority (SWODA) and The Oklahoma Department of Transportation (ODOT) with corrected date by Clark Southard second by Kirk Butler.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion Passed

8. Discuss and approve Resolution 2021-3 adopting the Federal Fiscal Year (FFY) 2022 Planning Work Program (PWP).

- Motion to table Resolution 2021-3 adopting the Federal Fiscal Year (FFY) 2022 Planning Work Program (PWP) with special meeting to reconsider with corrections on September 28, 2021 at 2:00 pm by Anita Archer second by Kirk Butler.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion Passed

9. Accept the resignation of Dr. Bill Spurlock and provide recommendations on potential new SORTPO Transportation Policy Board membership and provide guidance to staff.

- Acceptance of resignation of Dr. Bill Spurlock and recommend potential new SORTPO Transportation Policy Board membership and provide guidance to staff on contacting the following people and businesses:
 - Craig Smith-OSIDA
 - Mike Billings-Duncan
 - Oklahoma Circuit Engineering District 7
 - Mike Hixon-PSO
 - SW Rural Electric-Tillman Co.

10. New Business:
No New Business.

11. Reports and Comments:

- A. Reports from members:
- B. ODOT Shelby Templin-SPR Budget approved on ODOT side, same amount as last fiscal year.
- C. ASCOG news-Tom Zigler-working on CDBG grants, REAP applications and EDA grants.
- D. SWODA news-CENA Applications and REAP applications are open. Michael Ryburn working on EDA grants, working on a Build Back Better phase one application, other EDA ARPA funding grants in the works as well. Elesia Church working on USDA grants for multiple cities and a couple of grants for police departments in our area.
- E. Staff news -Julie Sanders-redistricting due to new census numbers will take place in special session in October. No updated maps available at this time. In SWODA area only saw 3 counties with population increase, Custer, Grady and McLain. New census information coming in daily that is pertinent to transportation. The Consultant is working on updates to the website, precincts to emergency response districts and ambulance districts sending their inquiries to the GIS people.

12. Adjourn:

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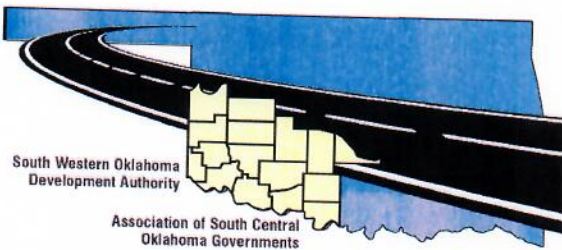
Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Absent
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion Passed

ATTEST:

(Chairman)

(Secretary)



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Policy Board Minutes/Amended
September 23, 2021
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Policy Board Members	P/A	Policy Board Members	P/A
Almquist, Brent	A	Glasgow, Debora	P
Archer, Anita	P	Harding, Heather	A
Barry, Ed	P	Miller, Lyle	P
Bingham, Tim	A	Newman, Cendie	P
Bunn, Dale	P	Roggow, Lyle	A
Butler, Kirk	P	Southard, Clark	P
Earp, Jay	A	Winkler, Dale	A
Freie, Shawn	A	Zigler, Tom	P

P/A=PRESENT/ABSENT

- Call to Order:
Meeting called to order by Chairman Lyle Miller.
- Roll Call:
Elesia Church, SWODA - Chairman declared quorum.
- Guests:
Shelby Templin, ODOT
Julie Sanders, Director of Transportation, SORTPO
Perry Brinegar, Executive Director ASCOG
- Approval of Minutes:
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Butler, Kirk	Yes	Southard, Clark	Yes
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Freie, Shawn	Absent	Zigler, Tom	Yes

Motion passed.

5. Old Business:

- Discuss and approve the SPR Short-Range Transportation Planning Grant Application Scoring.
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Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion passed.

6. Discuss and approve the annual Joint Certification Statement and authorize the SORTPO Chairman to execute.

- Motion to approve the annual Joint Certification Statement and authorize the SORTPO Chairman to execute by Clark Southard and second by Tom Zigler.

Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion passed.

7. Discuss and endorse the Federal Fiscal Year (FFY) 2022 Annual State Planning and Research funding agreement between the South Western Oklahoma Development Authority (SWODA) and Oklahoma Department of Transportation (ODOT).

- Motion to endorse the FFY 2022 Annual State Planning & Research funding agreement between the South Western Oklahoma Development Authority (SWODA) and The Oklahoma Department of Transportation (ODOT) with corrected date by Clark Southard second by Kirk Butler.

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Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion Passed

8. Discuss and approve Resolution 2021-3 adopting the Federal Fiscal Year (FFY) 2022 Planning Work Program (PWP).

- Motion to table Resolution 2021-3 adopting the Federal Fiscal Year (FFY) 2022 Planning Work Program (PWP) with special meeting to reconsider with corrections on September 28, 2021 at 2:00 pm by Anita Archer second by Kirk Butler.

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Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Yes
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion Passed

9. Accept the resignation of Dr. Bill Spurlock and provide recommendations on potential new SORTPO Transportation Policy Board membership and provide guidance to staff.

- Acceptance of resignation of Dr. Bill Spurlock and recommend potential new SORTPO Transportation Policy Board membership and provide guidance to staff on contacting the following people and businesses:

-

Craig Smith-OSIDA
Mike Billings-Duncan
Oklahoma Circuit Engineering District 7
Mike Hixon-PSO
SW Rural Electric-Tillman Co.

10. New Business:

No New Business.

11. Reports and Comments:

- A. Reports from members:.
- B. ODOT Shelby Templin-SPR Budget approved on ODOT side, same amount as last fiscal year.
- C. ASCOG news-Tom Zigler-working on CDBG grants, REAP applications and EDA grants.
- D. SWODA news-CENA Applications and REAP applications are open. Michael Ryburn working on EDA grants, working on a Build Back Better phase one application, other EDA ARPA funding grants in the works as well. Elesia Church working on USDA grants for multiple cities and a couple of grants for police departments in our area.
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12. Adjourn:

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Policy Board Members	Yes/No	Policy Board Members	Yes/No
Almquist, Brent	Absent	Glasgow, Debora	Yes
Archer, Anita	Yes	Harding, Heather	Absent
Barry, Ed	Yes	Miller, Lyle	Yes
Bingham, Tim	Absent	Newman, Cendie	Yes
Bunn, Dale	Yes	Roggow, Lyle	Absent
Butler, Kirk	Yes	Southard, Clark	Absent
Earp, Jay	Absent	Winkler, Dale	Absent
Freie, Shawn	Absent	Zigler, Tom	Yes

Motion Passed

ATTEST:

(Chairman)

(Secretary)