



Planning Work Program  
FFY 2023 Program

Amendment #1

South Western Oklahoma Development Authority  
P.O. Box 569  
Burns Flat, Oklahoma 73624  
580-562-4882

Association of South-Central Oklahoma Government  
P.O. Box 1647  
Duncan, OK.73534  
580-736-7965

[www.sortpo.org](http://www.sortpo.org)

This project is financed with Federal SPR and SWODA and ASCOG funds.  
FFY October 1, 2022 - September 30, 2023

Adopted – September 22, 2022

## Table of Contents

I	INTRODUCTION.....	1
II	SORTPO .....	1
III	TRANSPORTATION PLANNING PRODUCTS .....	1
	Planning Work Program (PWP).....	1
	Regional Long-Range Transportation Plan (RTP) .....	1
	Public Participation Plans (PPP) .....	1
IV	FEDERAL PLANNING EMPHASIS AREAS.....	2
V	FFY 2023 PLANNING PRIORITIES.....	3
VI	INDIRECT COSTS.....	3
VII	PWP REVENUE.....	3
	Table 1: FHWA SPR Budget Summary.....	4
	Table 2: FFY 2023 Total Budget, Including SPR Funds, ARPA, State and Local Sources .....	4
	ELEMENT 1.0 - Program Support and Administration .....	5
	Table 3: Program Support and Administration Funding .....	6
	ELEMENT 2.0 – Data Acquisition and Management .....	7
	Table 4: Data Acquisition and Management Funding.....	7
	ELEMENT 3.0 – Regional Planning Transportation Planning .....	8
	Table 5: Long Range Transportation Planning Funding.....	8
	ELEMENT 4.0 – Multi Modal Transportation Planning .....	9
	Table 6: Short Range Transportation Planning Funding.....	9
	ELEMENT 5.0 – Public Education and Participation .....	10
	Table 7: Public Education & Participation Funding .....	10
	ELEMENT 6.0 – Mobility Management Program – Pilot Project.....	11
	Table 8: Mobility Management Program – Pilot Project.....	11
	ACRONYMS.....	12
	APPENDIX A: Resolution .....	13
	APPENDIX B: SORTPO Boundary Map.....	14
	APPENDIX C: SORTPO Technical Committee Members.....	15
	APPENDIX D: SORTPO Policy Board Members .....	15
	APPENDIX E: FFY 2023 PWP RESOLUTION #2022- .....	16

## **I INTRODUCTION**

The Planning Work Program (PWP) for Southwest Oklahoma Regional Transportation Planning Organization (SORTPO) defines the planning priorities in the region and describes all transportation related planning activities anticipated in the program year. The objective of the PWP is to ensure the transportation planning activities for SWODA/ASCOG region supports the regional transportation planning needs of the area. The PWP is developed by SWODA/ASCOG in collaboration with Oklahoma Department of Transportation (ODOT).

## **II SORTPO**

In April 2012, ODOT entered into an agreement with OARC to oversee development of the regional transportation planning process and the regional public participation process in select non-metropolitan areas of the state. South Western Oklahoma Development Authority (SWODA) by Resolution 16-06 created the Southwest Oklahoma Regional Transportation Planning Organization (SORTPO). In FFY 2016, the SORTPO region was redefined to include both SWODA and Association of South-Central Oklahoma Governments (ASCOG). The Resolution 16-06 is found in (Appendix A). (Appendix B) is the SORTPO Region. The Transportation Technical Committee (Appendix C) reviews the transportation planning process and provides recommendations to the SORTPO Policy Board (Appendix D). The Policy Board reviews and makes final approval on transportation planning products such as the PWP, Regional Transportation Plan, Public Participation Plan, and other transportation planning studies.

## **III TRANSPORTATION PLANNING PRODUCTS**

SORTPO’s regional transportation planning process results in the development of planning products, including the PWP, data collection, Regional Transportation Plan (RTP), short range studies and Public Participation Plan (PPP).

Planning Work Program (PWP). The PWP is one element of the transportation planning process that SWODA/ASCOG will follow in support of development of transportation planning products. The PWP documents the transportation planning activities and projects to be accomplished with SPR funds in SORTPO region during the federal fiscal year (FFY).

Regional Long-Range Transportation Plan (RTP). The RTP is one of the main products of the transportation planning process. Between 2015 and 2019 the SORTPO Transportation Policy Board adopted sixteen Long Range Transportation Plans. The development of the Regional Plan: Southwest Oklahoma Moving People and Goods began in 2020 and will be adopted in FFY 2023. SWODA is the recipient of a 2022 RAISE grant in the amount of \$1.5 million that will be utilized to further develop and enhance the regional plan under development.

Public Participation Plans (PPP). The intent of the Public Participation Plan is to encourage and support proactive public participation throughout the planning and decision making process related to the development of proposed transportation plans, programs, and projects so that a safe, efficient transportation system

reflecting the needs and interests of all stakeholders can be provided. Public participation provides citizens, affected public agencies, private providers of transportation and other interested party's reasonable opportunity to comment, participate in goal setting, problem solving, and expand the focus of transportation decision making. In addition, the Fixing America's Surface Transportation Act (FAST Act) requires transportation agencies to develop and implement a proactive approach to ensure that transportation services are extended to those traditionally underserved. The SORTPO Policy Board amended the PPP by Resolution #2018-2 on June 28, 2018.

Limited English Proficiency Plan (LEP). SORTPO is represented by a diverse population residing in sixteen counties. SORTPO must prepare for and provide the opportunity for all its citizens to participate in the transportation planning process – regardless of their proficiency in speaking the English language – as required by Executive Order 13166 signed on August 11, 2000. SORTPO Policy adopted Resolution # 2018-3 on June 28, 2018, approving the LEP.

#### **IV FEDERAL PLANNING EMPHASIS AREAS**

SORTPO performs its planning activities in accordance with federal and state laws and rules. The Infrastructure Investment and Jobs Act (IIJA) build on the Fixing America's Surface Transportation (FAST) Act which requires transportation planning organizations to consider the Federal Planning Emphasis Areas identified below:

- Tackling the climate crisis – transition to a clean energy resilient future. Ensure that transportation plans and infrastructure investments help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, net-zero emissions by 2050 and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change.
- Equity and Justice<sup>40</sup> in transportation planning. Plans and strategies reflect various perspectives, concerns, and priorities from impacted areas.
- Complete Streets. Plan, develop, and operate streets and networks that prioritize safety, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists.
- Public involvement. Increase meaningful public involvement by integrating virtual public involvement tools.
- Federal Land Management Agency (FLMA) Coordination. Integration of transportation planning activities, leverage transportation funding, involve FLMA in development of the regional plan.
- Planning and Environment Linkages (PEL). PEL is a collaborative and integrated approach to transportation decision making that considers environmental, community and economic goals early in the transportation planning process.
- Data in transportation planning. Incorporate data sharing and consideration into the transportation planning process.

## **V FFY 2023 PLANNING PRIORITIES**

The FFY 2023 SORTPO planning priorities are reflected in the various elements of this document. The major products or activities in this FFY will include:

- Attend training recommended by ODOT to further enhance skills of staff.
- Finalize the Regional Transportation Policy Plan.
- Aid communities and agencies in development of Transportation Alternative Program grants and grants that enhance or support the transportation system.
- Develop a request for proposal to retain a planning consultant to expand and enhance the RTP focusing on areas such as data collection/development, freight movement, active living, climate and clean energy, safety, resilience, and public engagement.
- Complete the Active Living Inventory and interactive map.
- Public engagement and participation with the public to create contacts and relationships and share information pertaining to transportation planning in the region.
- Develop information explaining the SORTPO transportation planning process, key documents, update SORTPO website and attend meeting to present SORTPO transportation planning.
- Participate in the Mobility Management Pilot Program.

## **VI INDIRECT COSTS**

Regarding budgeting for work tasks, each task in the PWP corresponds to an adopted budget and associated indirect cost rate detailed in the “Estimated Budget Detail” worksheet. The Federal Office of Management and Budget defines indirect costs as “those costs that have been incurred for common or joint purposes that benefit more than one cost objective and cannot be readily identified with a particular objective without effort disproportionate to the results achieved.” These costs are incurred by and originate in the agency conducting the federal award and remain after direct costs have been determined and assigned directly to federal awards and other activities. It is the ratio (expressed as a percentage) of the indirect costs to a direct cost base. This cost has been applied to all SORTPO PWP Elements.

## **VII PWP REVENUE**

The primary source of federal transportation planning funds is the Federal Highway Administration (FHWA) State Planning and Research (SPR) Funds. FHWA funds cannot exceed 80% of the total PWP revenues. The remaining 20% is provided by SWODA and ASCOG. Total federal SPR funds for the transportation planning program applied for is \$225,000. Funds shown in Table 1 summarize the budget by funding categories and source of funding. During FFY 2023, various SWODA staff will collect data that will support the SORTPO transportation planning process. The cost of this effort is allowable as a soft match for the grant. Table 2 identifies the funding by PWP work element for FFY 2023. Table 2 includes the American Rescue Plan Act (ARPA) funds administered by ODOT’s Office of Mobility and Public Transit for the Mobility Management Pilot Program.

Table 1: FHWA SPR Budget Summary

	<b>SWODA</b>	<b>ASCOG</b>	<b>TOTAL</b>	<b>SPR GRANT 80%</b>	<b>LOCAL MATCH 20%</b>	<b>TOTAL</b>
Personnel	\$131,409	\$19,010	\$150,419	\$120,335	\$30,084	\$150,419
Travel	\$3,000	\$2,000	\$5,000	\$4,000	\$1,000	\$5,000
Supplies/Printing /copies	\$2,000	\$1,000	\$3,000	\$2,400	\$600	\$3,000
Advertising/Public Awareness	\$1,000	\$0	\$1,000	\$800	\$200	\$1,000
GIS Consultant	\$8,000	\$8,000	\$16,000	\$12,800	\$3,200	\$16,000
SPR Sub Consultant	\$3,750	\$60,000	\$63,750	\$51,000	\$12,750	\$63,750
Equipment/ Software	\$2,000	\$1,000	\$3,000	\$2,400	\$600	\$3,000
Indirect/Building Allocation	\$33,904	\$5,177	\$39,081	\$31,265	\$7,816	\$39,081
	<b>\$185,063</b>	<b>\$96,187</b>	<b>\$281,250</b>	<b>\$225,000</b>	<b>\$56,250</b>	<b>\$281,250</b>

Source: SWODA

Table 2: FFY 2023 Total Budget, Including SPR Funds, ARPA, State and Local Sources

<b>SPR</b>	<b>Project</b>	<b>SPR Funds</b>	<b><u>SPR FUNDS AMENDED</u></b>	<b>ASCOG / SWODA Match</b>	<b><u>MATCH AMENDED</u></b>	<b>ARPA / ODOT</b>	<b>Total</b>	<b>TOTAL</b>
1.0	Program Support & Administration	\$45,056	<u>\$56,800</u>	\$11,264	<u>\$14,200</u>	\$0	<b>\$56,320</b>	<b><u>\$71,000</u></b>
2.0	Data Acquisition & Management	\$23,178	<u>\$2,387</u>	\$5,795	<u>\$597</u>	\$0	<b>\$28,973</b>	<b><u>\$2,984</u></b>
3.0	Long Range Transportation Planning	<del>\$32,550</del>	<u>\$21,600</u>	\$8,137	<u>\$5,400</u>	\$0	<b>\$40,687</b>	<b><u>\$27,000</u></b>
4.0	Short-Range Transportation Planning	\$90,092	<u>\$110,480</u>	\$22,523	<u>\$27,620</u>	\$0	<b>\$112,615</b>	<b><u>\$138,100</u></b>
5.0	Public Education & Participation	\$34,124	<u>\$33,733</u>	\$8,531	<u>\$8,433</u>	\$0	<b>\$42,655</b>	<b><u>\$42,166</u></b>
6.0	Mobility Management Program (ARPA funds)	\$0	\$0	\$0		\$100,000	<b><del>\$100,000</del></b>	<b><u>\$100,000</u></b>
	<b>Total</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$56,250</b>	<b>\$56,250</b>	<b>\$100,000</b>	<b>\$381,250</b>	<b><u>\$381,250</u></b>

Source: SWODA

**ELEMENT 1.0 - PROGRAM SUPPORT AND ADMINISTRATION**

**OBJECTIVE:** Maintain a continuous, comprehensive, and cooperative transportation planning work program that responds to the needs of the region.

**TASK DESCRIPTION:** This task includes the coordination of the Technical Committee and Policy Board meetings, training, travel, preparing the work program, program expenses (office supplies, software, technology, printing and mailing, newspaper notices, survey monkey) and the maintenance cost for the SORTPO website. The following products or activities will be the responsibility of SORTPO in cooperation with ODOT.

**TASKS:**

- 1.1 - Provide direct support to SORTPO Policy Board and Transportation Technical Committee including agenda preparation and distribution, preparation of minutes, scheduling, notification, and facilitation of meetings.
- 1.2 - Prepare and submit monthly claims statement and reports to ODOT. Maintain files and financial records and submit SWODA’S and ASCOG’s annual financial audit, the audit will be performed following guidance from OMB Circular A133.
- 1.3 - Procure supplies related to transportation planning. Consult with ODOT on the purchase of equipment and/or technology to manage the transportation planning process.
- 1.4 - Travel: Provides funding for travel to attend meetings in support of the program priorities identified in this document. Travel to include meetings at ODOT, other Regional Councils, Federal Highway Administration and NADO as appropriate.
- 1.5 – Meetings of a general nature, phone calls, emails, and other correspondence. Create and file documents. Coordinate with other regional, state, and federal agencies involved in transportation planning activities. Participate in working groups, subcommittees, or task forces associated with ODOT.
- 1.6 – Prepare annual documents such as agreements, certifications, Planning Work Program (and amendments).
- 1.7 – Monitor federal and state legislation.

**Products and Schedule:**

<b>Product</b>	<b>Start</b>	<b>Complete</b>	<b>Estimate d Hours</b>
1.1 – Direct support to the SORTPO Policy Board and Technical Committee	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	300
1.2 – Monthly claims and audit, files, and records	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	140
1.3 – Procurement of supplies	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	50
1.4 – Travel	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	100
1.5 - Other meetings, phone calls, correspondence, and office administration	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	100
1.6 – Annual documents	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	100
1.7 – Monitor federal and state legislation	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	75

Table 3: Program Support and Administration Funding

<b>FUNDING SOURCE</b>	<b>FUNDING AMOUNT</b>	<b>AMENDMENT #1</b>
SPR Funds	<b>\$45,056</b>	<b><u>\$56,800</u></b>
ASCOG/SWODA Match	<b>\$11,264</b>	<b><u>\$14,200</u></b>
<b>TOTAL</b>	<b>\$56,320</b>	<b><u>\$71,000</u></b>



## ELEMENT 2.0 – DATA ACQUISITION AND MANAGEMENT

**OBJECTIVE:** Establish and maintain a system of digital planning information, maps, and data to support the transportation planning process.

**TASK DESCRIPTION:** Identify resources, collect, and maintain demographic and other data elements. The following products or activities will be the responsibility of SORTPO.

**TASKS:**

- 2.1 – Data and map development - Coordinate with SWODA/ASCOG ODOT Divisions 3, 5, 7, Director of 911 SWODA counties, and communities to collect and share data. Purchase, acquire, establish, and maintain transportation data including but not limited to Census, major employers, active living inventory, population, dwelling unit, location of one way and dead-end roads, traffic impediments, freight routes, evacuation routes, signal location and points of interest.
- 2.2 - Provide guidance to communities on installation process of SWODA traffic count equipment. Collect traffic count data.
- 2.3 - Retain GIS Consultant to develop maps to support the transportation planning program.
- 2.4 – Training, travel, and meeting attendance to support the development and collection of data to support the transportation planning process.

**Products and Schedule:**

Product	Start	Complete	Estimated Hours
2.1–Data and map development/acquisition	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	75
2.2–Traffic count program guidance	2 <sup>nd</sup> Quarter	4 <sup>th</sup> Quarter	50
2.3- Retain GIS Consultant for training/services	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	75
2.4– Training and Travel	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	50

Table 4: Data Acquisition and Management Funding

FUNDING SOURCE	FUNDING AMOUNT	AMENDMENT #1
SPR Funds	<b>\$23,178</b>	<b>\$2,387</b>
ASCOG/SWODA	<b>\$5,795</b>	<b>\$597</b>
<b>TOTAL</b>	<b>\$28,973</b>	<b>\$2,984</b>

### ELEMENT 3.0 – REGIONAL PLANNING TRANSPORTATION PLANNING

**OBJECTIVE:** Maintain and implement the 2043 Regional Transportation Plan.

**TASK DESCRIPTION:** Coordination of the regional transportation planning process with community values and goals, land use plans, and other various transportation data

**TASKS:**

- 3.1 - Develop regional transportation plan.
- 3.2 -Develop request for proposal for consultant to prepare/amend the Regional Transportation Plan focusing on accessibility, resilience, transit, clean energy monitor the consultant’s work efforts.
- 3.3 – Training, travel and attending meetings to support the long-range transportation planning process.

**Products and Schedule:**

Product	Start	Complete	Estimated Hours
3.1 – Complete development and adoption of the Regional Transportation Plan: Southwest Oklahoma Moving People and Goods.	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	200
3.2 - Develop request for proposal for consultant to prepare/amend the Regional Transportation Plan and monitor the consultant’s work efforts.	2 <sup>nd</sup> Quarter	4 <sup>th</sup> Quarter	600
3.3 – Training and Travel	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	100

Table 5: Long Range Transportation Planning Funding

FUNDING SOURCE	FUNDING AMOUNT	AMENDMENT #1
SPR Funds	<b>\$32,550</b>	<b>\$21,600</b>
ASCOG/SWODA Match	<b>\$8,137</b>	<b>\$5,400</b>
<b>TOTAL</b>	<b>\$40,687</b>	<b>\$27,000</b>

**ELEMENT 4.0 – MULTI MODAL TRANSPORTATION PLANNING**

**OBJECTIVE:** Promote multimodal planning that support the goals and objectives of the Regional Transportation Plan.

**TASK DESCRIPTION:** A comprehensive approach looking at all types of transportation and how they connect to each other and work together. The following products or activities will be the responsibility of SORTPO.

**TASKS:**

- 4.1 - Update as necessary transportation planning procedures.
- 4.2 - Develop model for regional electric vehicle charging station implementation.
- 4.3 - Facilitate grant application submission including, but not limited to, the following:
  - o Safe Routes to School
  - o Transportation Alternatives Program
  - o Other transportation planning grants
- 4.4 – Administer the SPR mini transportation planning activities grant program.
- 4.5 – Develop a regional active living transportation program supporting non-motorized transportation.
- 4.6 – Training, travel and attending meetings to support multi modal transportation planning.

**Products and Schedule:**

<b>Product</b>	<b>Start</b>	<b>Complete</b>	<b>Estimated Hours</b>
4.1 - Update transportation planning procedures	1st Quarter	4 <sup>th</sup> Quarter	125
4.2 - Electric vehicle charging station guidance	2 <sup>nd</sup> Quarter	4 <sup>th</sup> Quarter	100
4.3 – TAP and other grants	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	225
4.4 – SPR mini grant	1st Quarter	4 <sup>th</sup> Quarter	125
4.5– Regional Active Living	1st Quarter	4 <sup>th</sup> Quarter	600
4.6 – Travel and Training	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	100

Table 6: Short Range Transportation Planning Funding

<b>FUNDING SOURCE</b>	<b>FUNDING AMOUNT</b>	<b>AMENDMENT #1</b>
SPR Funds	<b>\$90,092</b>	<b>\$110,480</b>
ASCOG/SWODA Match	<b>\$22,523</b>	<b>\$27,620</b>
<b>TOTAL</b>	<b>\$112,615</b>	<b>\$138,100</b>

**ELEMENT 5.0 – PUBLIC EDUCATION AND PARTICIPATION**

**OBJECTIVE:** Build awareness, interest, and support in the public and stakeholders for transportation planning.

**TASK DESCRIPTION:** Public outreach and education on the transportation planning process. The following products or activities will be the responsibility of SORTPO.

**TASKS:**

- 5.1 - Develop outreach efforts for effectively communicating with the community about transportation planning and projects.
- 5.2 - Host and/or facilitate stakeholder meetings and community/regional meetings to support southwest Oklahoma: Moving People and Goods Regional Transportation Plan and other transportation planning programs and projects.
- 5.3 - Identify best practices for virtual meetings in rural regions and develop virtual meeting program for SORTPO.
- 5.5 - Review and update as necessary the Limited English Proficiency Plan (LEP).
- 5.6 - Update contacts for folder, elected officials, municipalities, chambers of commerce/economic development agencies.
- Training, travel, and meeting attendance to support the public participation planning process.

**Products and Schedule:**

<b>Product</b>	<b>Start</b>	<b>Complete</b>	<b>Estimated Hours</b>
5.1 - Develop outreach efforts	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	75
5.2 - Host and/or facilitate stakeholder meetings and community/regional meetings	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	300
5.3 - Identify best practices for virtual meetings in rural regions	1 <sup>st</sup> Quarter	3 <sup>rd</sup> Quarter	50
5.4 - Review and update as necessary the Public Participation Plan (PPP).	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	100
5.5 - Review and update as necessary the Limited English Proficiency Plan (LEP).	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	80
5.6 - Update contact information.	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	100
5.7 – Travel and training	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	75

Table 7: Public Education & Participation Funding

<b>FUNDING SOURCE</b>	<b>FUNDING AMOUNT</b>	<b>AMENDMENT #1</b>
SPR Funds	<b>\$34,124</b>	<b>\$33,733</b>
ASCOG/SWODA Match	<b>\$8,531</b>	<b>\$8,433</b>
<b>TOTAL</b>	<b>\$42,655</b>	<b>\$42,166</b>

## ELEMENT 6.0 – MOBILITY MANAGEMENT PROGRAM – PILOT PROJECT

**OBJECTIVE:** Increase access for southwest Oklahomans through enhanced understanding and awareness of transportation needs and coordination of transportation services.

**TASK DESCRIPTION:** Coordinating with transportation providers, human services agencies and the communities to develop and implement a Mobility Management Program for southwest Oklahoma.

**TASKS:**

- 6.1 -Development of the SORTPO Pilot Mobility Management Program (MMP). This program is a pilot project and includes:
  - hiring of 1 mobility navigator,
  - completing inventory of services available in SORTPO’s region,
  - review adopted plans and identify projects/tasks that support the MMP,
  - Meet with transit providers,
  - Identify unmet mobility needs and develop strategies,
  - Develop a marketing/awareness program
- 6.2 – Training, travel and attending meetings to support multi modal transportation planning.

**Products and Schedule:**

Product	Start	Complete	Estimated Hours
6.1 – Development of SORTPO Mobility Management Program*	1st Quarter	4 <sup>th</sup> Quarter	2.896
6.1 – Travel and Training	1 <sup>st</sup> Quarter	4 <sup>th</sup> Quarter	100

Table 8: Mobility Management Program – Pilot Project

FUNDING SOURCE	FUNDING AMOUNT
ODOT/ARPA	<b>\$100,000</b>
ASCOG/SWODA Match	<b>\$0</b>
<b>TOTAL</b>	<b>\$100,000</b>

ACRONYMS

ARPA	American Rescue Plan Act
ASCOG	Association of South-Central Oklahoma Governments
FAST Act	Fixing America’s Surface Transportation Act
FHWA	Federal Highway Administration
FY	Fiscal Year
FFY	Federal Fiscal Year
GIS	Geographic Information System
LEP	Limited English Proficiency
LRTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century Act
MMP	Mobility Management Program
NADO	National Association of Development Organizations
OARC	Oklahoma Association of Regional Councils
ODOT	Oklahoma Department of Transportation
PPP	Public Participation Process
PWP	Planning Work Program
RTPO	Regional Transportation Planning Organization
SPR	State Planning and Research
SORTPO	Southwest Oklahoma Regional Transportation Planning Organization
SWODA	South Western Oklahoma Development Authority
TAZ	Traffic Analysis Zone

## APPENDIX A: RESOLUTION

**RESOLUTION NO. 16-06**  
**EXPANSION OF THE REGIONAL TRANSPORTATION PLANNING**  
**ORGANIZATION COMMITTEE**

**WHEREAS**, local business and community leaders have expressed a strong desire to convene and discuss transportation needs and goals in the sixteen (16) county South Western Oklahoma Development Authority (SWODA) and Association of South Central Oklahoma Governments (ASCOG) region, and

**WHEREAS**, regional transportation planning is encouraged by legislation of the Federal Highway Administration, and

**WHEREAS**, SWODA is the federally recognized regional planning organization for the sixteen (16) county area, and

**WHEREAS**, the SWODA Board of Trustees seeks to facilitate the planning process for surface and rail development to aid the region in economic development, workforce development, business and industry growth, tourism development and other pursuits;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of the South Western Oklahoma Development Authority does hereby expand the Regional Transportation Planning Organization as a standing committee of the Authority.

**PASSED AND APPROVED** this 8<sup>th</sup> day of November, 2016

  
\_\_\_\_\_  
**John Schaufele, Chairman**

**ATTEST:**

  
\_\_\_\_\_  
**John Dee Butchee, Secretary**





## **APPENDIX C: SORTPO TECHNICAL COMMITTEE MEMBERS**

Danny Britton	Western Technology Center
Elesia Church	SWODA
Rodger Kerr	Altus Chamber of Commerce
Jenn Mikesell	Grady County TSET
Roland Mower	Clinton Economic Development
Joel Newberry	Burns Flat
Julie Sanders	SORTPO
Cole Vonfeldt	Construction Engineer, ODOT Division 7
Basil Weatherly	City of Elk City
Kim Whaley	Pathways to Healthy Living, Jefferson & Stephens Counties
Tom Zigler	ASCOG

### Non-Voting Member

Isaac Akem, FHWA Planner  
Ariel Anglin, Manager, Tobacco Settlement Entitlement Trust (McClain County)  
Shelley Bookout, United States Department of Agriculture  
Jenna Craft, Delaware Nation  
Julie Funkhouse, Tobacco Settlement Entitlement Trust (Caddo and Kiowa Counties)  
Gary Michael Flynn, ODOT, Planning  
Debra Johnson, Tobacco Settlement Entitlement Trust (Comanche County)  
Janet Smith, Lawton Metropolitan Planning Organization  
Jodi Smith, Tobacco Settlement Entitlement Trust (Grady County)  
Roger Tehauno, Community Planner, Bureau of Indian Affairs, Southern Region

## **APPENDIX D: SORTPO POLICY BOARD MEMBERS**

Brent Alquist	District Engineer, ODOT District 5
Anita Archer	Elk City
Ed Barry	Washita County Commissioners, Appointee
Dale Bunn	City Manager of Purcell
Mike Wallace	Jackson County Commissioners
Jay Earp	District Engineer, ODOT District 7
Shawn Freie	Director of Economic Development Caddo Kiowa
Debora Glasgow	SWODA, Executive Director
Heather Harding, Chairman	Farmrail Corporation
Lyle Miller	Custer County Commissioner
Cendie Newman	Red River Transportation
Lyle Roggow	President Duncan Area Economic Development
Dale Winkler	Mayor, City of Sterling
Tom Zigler	ASCOG

### Non-Voting Member

Isaac Akem, FHWA Planner  
Gary Michael Flynn, ODOT, Planning

## APPENDIX E: FFY 2023 PWP RESOLUTION #2022- 2

**Resolution No. 2022-2  
Adopting the Federal Fiscal Year 2023  
Planning Work Program for the  
Southwest Oklahoma Regional Transportation Planning Organization**

Whereas, the South Western Oklahoma Development Authority by Resolution 09-04 created the Southwest Oklahoma Regional Transportation Planning Organization (SORTPO); and

Whereas, through a Resolution 16-06 the South Western Oklahoma Development Authority expanded the SORTPO transportation planning area to include the Association of South Central Oklahoma Governments (ASCOG); and

Whereas, Planning Work Program (PWP) defines SORTPO's planning priorities and describes all transportation-related planning activities anticipated in the program year; and

Whereas, the objective of the PWP is to ensure the transportation planning activities for SORTPO supports the regional transportation planning needs of the area; and

Whereas, the PWP was developed by SWODA/ASCOG in collaboration with Oklahoma Department of Transportation (ODOT); and

Whereas, the PWP was included on SORTPO's website for 10 days to allow the public an opportunity to review the PWP and provide comments; and

Whereas, the SORTPO Transportation Technical Committee at their September 14, 2022 meeting recommended approval of the Federal Fiscal Year 2023 PWP.

NOW, THEREFORE BE IT RESOLVED, that the SORTPO Policy Board hereby approves and adopts the Federal Fiscal Year 2022 Planning Work Program.

Approved and Adopted by SORTPO Policy Board and signed this 22<sup>nd</sup> day of September 2022.

  
\_\_\_\_\_  
Heather Harding, Chairman SORTPO Policy Board

  
\_\_\_\_\_  
Julie Sanders, Secretary SORTPO Policy Board